

Hornchurch High School: Provider Access Policy

Under Section 42B of the Education Act 1997, as of 2nd January 2018, a school has a duty to provide students in year 8-13 with access to providers of post-14, post-16 and post 18 education and training. This policy statement sets out how Hornchurch High School manage access requests from these providers.

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement – What are the students entitled to?

Students in Years 8-11 are entitled:

- To find out about the technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full-range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs L. Hurrell, Careers Admin Support or Mr Dave Evans, Lead Practitioner i/c Careers.

Telephone: - 01708 691441: E-mail: lhurrell@hornchurchhigh.com

devans@hornchurchhigh.com

Opportunities for success

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents.

	Autumn Term	Spring Term	Summer Term
Year 7/8	Mock Interview Workshops Skills Builder – Form Time	National Apprenticeship Week Activities	Skills Builder – Form Time KS3 Brilliant Club Programme

		<p>Skills Builder – Form Time</p> <p>Skills Builder DDD</p> <p>National Careers Week – Subject based Careers Lessons – Careers in the Curriculum</p>	<p>Careers DDD – Careers Fair, Post-16 Presentations, Careers Post-16 Workshops, Meet the Employer Activities</p>
Year 9	<p>Mock Interview Workshops</p> <p>Skills Builder – Form Time</p>	<p>National Apprenticeship Week Activities – Havering College Workshops</p> <p>Careers DDD – ‘Take your Child to work day’, Workshops, College and Uni Taster Days</p> <p>KS4 Brilliant Club Programme</p> <p>Queens College Roadshow</p> <p>National Careers Week – Subject based Careers Lessons – Careers in the Curriculum</p>	<p>Careers DDD – Careers Fair, Post-16 Presentations, Careers Post-16 Workshops, Meet the Employer Activities</p> <p>STEM Workshops – Havering College</p> <p>Queens College Roadshow</p>
Year 10	<p>Skills London – London Excel Centre</p> <p>Mock Interview Workshops</p> <p>Skills Builder – Form Time</p> <p>UEL Taster Day – HPA – Dates TBC</p>	<p>National Apprenticeship Week Activities – Havering College Workshops</p> <p>Careers DDD – ‘Take your Child to work day’, Workshops, College and Uni Taster Days</p>	<p>KS4 Brilliant Club Programme</p> <p>Apprenticeship/Educational Intuitions Assemblies</p> <p>Careers Interviews with Independent Careers Advisors</p>

	College Taster Days – Barking and Dgaenham – Dates TBC	KS4 Brilliant Club Programme Queens College Roadshow UEL Taster Day – HPA National Careers Week – Subject based Careers Lessons – Careers in the Curriculum	College Taster Day – Havering College Careers DDD – Careers Fair, Post-16 Presentations, Careers Post-16 Workshops, Meet the Employer Activities
Year 11	Careers Interviews with Independent Careers Advisors CV and Personal Statement Workshops – Prospects RPA ‘Moving On’ Event – YMCA College Transfer Evening What Careers Live – London Olympia Apprenticeship/ Educational Intuitions Assemblies Mock Interview Workshops Skills Builder – Form Time	Careers Interviews with Independent Careers Advisors National Apprenticeship Week Activities – Apprenticeship Webinars Careers DDD – ‘Take your Child to work day’, Workshops, College and Uni Taster Days	
	Autumn Term	Spring Term	Summer Term
Year 7/8	Mock Interview Workshops	National Apprenticeship Week Activities	Skills Builder – Form Time

	Skills Builder – Form Time	Skills Builder – Form Time Skills Builder DDD National Careers Week – Subject based Careers Lessons – Careers in the Curriculum	KS3 Brilliant Club Programme Careers DDD – Careers Fair, Post-16 Presentations, Careers Post-16 Workshops, Meet the Employer Activities
Year 9	Mock Interview Workshops Skills Builder – Form Time	National Apprenticeship Week Activities – Havering College Workshops Careers DDD – ‘Take your Child to work day’, Workshops, College and Uni Taster Days KS4 Brilliant Club Programme Queens College Roadshow National Careers Week – Subject based Careers Lessons – Careers in the Curriculum	Careers DDD – Careers Fair, Post-16 Presentations, Careers Post-16 Workshops, Meet the Employer Activities STEM Workshops – Havering College Queens College Roadshow
Year 10	Skills London – London Excel Centre – Virtual Event Mock Interview Workshops Skills Builder – Form Time UEL Taster Day - HPA	National Apprenticeship Week Activities – Havering College Workshops Careers DDD – ‘Take your Child to work day’, Workshops, College and Uni Taster Days	KS4 Brilliant Club Programme Apprenticeship/Educational Intuitions Assemblies Careers Interviews with Independent Careers Advisors

		<p>KS4 Brilliant Club Programme</p> <p>Queens College Roadshow</p> <p>UEL Taster Day – HPA</p> <p>National Careers Week – Subject based Careers Lessons – Careers in the Curriculum</p>	<p>College Taster Day – Havering College</p> <p>Careers DDD – Careers Fair, Post-16 Presentations, Careers Post-16 Workshops, Meet the Employer Activities</p>
Year 11	<p>Careers Interviews with Independent Careers Advisors</p> <p>CV and Personal Statement Workshops – Prospects</p> <p>RPA ‘Moving On’ Event – Hornchurch Sports Centre</p> <p>College Transfer Evening</p> <p>Skills London – London Excel Centre – Virtual Event</p> <p>Apprenticeship/ Educational Intuitions Assemblies</p> <p>Mock Interview Workshops</p> <p>Skills Builder – Form Time</p>	<p>Careers Interviews with Independent Careers Advisors</p> <p>National Apprenticeship Week Activities – Apprenticeship Webinars</p> <p>Careers DDD – ‘Take your Child to work day’, Workshops, College and Uni Taster Days</p>	

We will grant access requests that meet the following criteria:

- Requests from Ofsted registered 11-19 providers
- That are reasonable and do not impact on existing educational provision for our students.

The school policy for safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available network access and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of the Publicity Team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with Mrs L. Hurrell and Mr D. Evans.

Approval and review

Approved (Date) by Governors

Next Review: (Date)

Signed: (name) Chair of Governors

(name) Headteacher